

SETH G. S. MEDICAL COLLEGE, PAREL,
MUMBAI – 400 012.

Instruction to the newly Superspeciality Post graduate Students admitted for the academic year 2016 – 2017 for DM / MCH Degree course at Seth G. S. Medical College.

Congratulations on your selection and welcome to this College.

The instructions below will help you through the paperwork involved in your getting enrolled in the college. Please read the instructions carefully and follow them so as to avoid any inconvenience to you or the office staff.

The Post graduate Section (College office) of the Seth G.S. Medical College is situated on the ground floor of the College building and for admission purposes is open between 11.00 a.m. and 1.00 p.m. and 2.00 p.m. and 3.30 p.m. on all days

While reporting to the college for admission, please get along with you the following.

1. Selection letter net copy / CET Marksheet
2. All original certificates and three attested copies (self attested not allowed) of each of them as per the following list.

(Students have to keep 10 or more set of Xerox copies and scanned copies of all original documents with them. Because college sends all the original certificates with attested copies to M.U.H.S. which won't be returned to candidate until he/she completes his/her Superspeciality Degree examination including one year bond service)

- 1 Four passport size color photographs.
- 2 Candidate has to submit the folder with original and attested certificates to the clerk in charge of admission for verification at the time of reporting the College.
3. After verification, candidate will have to pay the fees in the Cash Section of the College office.
4. After payment of fees candidate will have to take blank agreement form, undertaking form and get it franked with Rs.100/- adhesive stamp
5. Candidate will have to fill the application form completely and submit to the clerk-in-charge along with agreement and undertaking.
6. All DM/M.Ch Candidates, will be under Bond to serve the Govt. of Maharashtra for 1 year after passing their Superspeciality Degree examination or will have to pay penalty of Rs. 2 Crores.
7. Any candidate responsible for lapse of Superspeciality Post graduation medical seats will have to pay Additional penalty of Rs. 10,00,000/- (Rupees Ten Lakhs Only) Any such candidate will not be eligible for appearing at succeeding MH-SSET 2016 (Prescribed by DMER).

8. Students seeking admission for Superspeciality post graduate courses should complete senior residency tenure, failing which he/she will be required to pay Rs. 10,00,000/- (i.e. for non completion of senior Residency tenure). However, this is not applicable to the candidate of MH-SSET 2016, resigning the Superspeciality registration on or before the prescribed date which will be notified by DMER
9. At the time of commencement of residency 01.08.2016 for DM. and M.Ch. as the case may be) P.G.students are required to submit P.G. registration and enrollment form of MUHS, Nashik duly signed by the P.G. teacher and H.O.D. of the concerned department, to post graduate section, college office within seven days of joining of residency.
10. All the candidates are required to join the residency immediately as per dates mentioned above. Extension for joining late will not be granted under any circumstances.
11. Students are required to keep valid Identity Card with them. Please collect the identity card from the college office within a month from joining residency.

12. All applications/request letters will be addressed to Dean, Seth G.S.Medical College and forwarded through the proper channel/H.O.D. concerned.
13. Students are hereby informed that residential quarters are limited and only shared accommodation will be provided as per the prevailing situation. They will also have to be abiding by disciplinary rules of Government/MCGM/MUHS and this institution.
14. Students are requested to contact concerned Warden regarding Hostel accommodation.

**FEE STRUCTURE FOR DM AND M.Ch POST GRADUATE
ADMISSION FOR THE YEAR 2016-2017**

Sr. No	Type of fees	PG Course MUHS University	PG Course from Other University
A)		Rs.	Rs.
1	Admission fees	1,500/-	1,500/-
2	Tuition fees	64,400/-	64,400/-
3	Development fees	5,000/-	5,000/-
4	Library fees	1,000/-	1,000/-
		71,900/-	71,900/-
B)	Gymkhana Fees	1,700/-(Degree)	1,700/-(Degree)
C)	Deposit		
1	Library	2,000/-	2,000/-
2	Security	4,000/-	4,000/-
		6,000/-	6,000/-
D)	MUHS Enrollment Fees	2,750/-	11,000/-
	Total amount for Degree course	82350/- (By D.D.)	90600/- (By D.D.)

E)	Admission Form Fee	528.00/- (By cash)	528.00/- (By cash)
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D.D.only infavour of “ Dean, Seth G.S. Medical College, Mumbai.” (with Two Xerox copies of D.D.)

- Note:** 1. Late fees of Rs. 50/- per week per students will be charged to the candidate towards late submission of Original documents after one month from the cut of date.
2. Late fees of Rs. 500/- per day shall be charged to the candidate towards late submission of Registration and Eligibility form.

Documents Required for Admission

SR. No.	Original documents with three attested Xerox copies
1	Nationality certificate / Domicile certificate OR valid passport with Three Photo copy without attested
2	Selection copy
3	DM / M.Ch Entrance Test Marksheet
4	Passing / Degree certificate of MBBS examination
5	Passing / Degree certificate of MD / MS examination
6	<u>Valid</u> Registration certificate from Council (PG Course)
7	Caste Certificate (If applicable)
8	Caste Validity certificate (If Candidate is not having caste validity certificate He / She has to submit letter from competent authority for not issuing caste validity certificate.

9	Non-Creamy Layer certificate valid up to 31/03/2016 for VJ, NT-1, NT2, NT3, OBC, SBC. (If applicable)
10	College Leaving Certificate / Transfer Certificate
11	Affidavit for change in Name – A copy of Govt. Gazette, Marriage Registration Certificate.(If applicable)
12	Migration certificate issued by the respective University (If applicable)
13	Self Educational Gap (after qualifying Degree) Affidavit on stamp paper (Rs. 100/-) by student certified by Executive Magistrate / Notary (If applicable)
14	Medical Fitness and Physically Handicapped certificate (As per the format given in the DMER Brochure
15	Bond release certificate if applicable