

Advertisement

Applications are invited from eligible candidates for filling up the following posts purely on contract basis under the National Medical College Network Project, Regional Resource Centre, KEM Hospital, Mumbai.

S. No.	Name of post	No. of Post	Consolidated pay per month	Educational Qualifications and Experience	Terms of Reference	Deliverables
1	Telemedicine Infrastructure & Network Administrator	1 (one)	Rs. 45,000	B.E./B.Tech and Master's in IT/ CS/MCA or equivalent Experience: More than Five years of experience in IT facility management /Telemedicine projects	1. Supervision of telemedicine technical infrastructure and the facility ensuring its smooth functioning. 2. Co-ordination with agency providing maintenance support to ensure execution of Service Level Agreement. 3. Preparation and execution of Telemedicine Programme schedule in co-ordination with the Nodal Officer and other stake holders such as faculty of the college/institute, Nodal Officer, RRC, other remote partners. 4. Supervision of the work of Telemedicine Technician and covering his/her work during leave. 5. Maintenance of Records such as Attendance Register, Log Book, Stock Inventory, and Complaint Logs any other records as laid down in the Standard Operation Protocol etc.	1. Compiled Reports of Telemedicine activities on weekly monthly and yearly basis. 2. Compiled Reports of Annual Maintenance, monthly attendance, Leave Record, Log Book and periodic reports 3. Archived material of telemedicine sessions. 4. Reports of technical performance status and daily network testing. 5. Minutes of all meetings convened by the Nodal Officer. 6. Any other documents / deliverables laid down in the SOP.
2	Content Developer	1 (one)	Rs. 30,000	Any Graduate with One Year Diploma in IT/CS/ Multimedia etc. having experience in Multimedia content development. In addition to working experience with standard multimedia tools. Exposure with Softwares like Final cut Pro, Maya & 3D animation etc. will be preferred Experience: Minimum Four Years in Telemedicine projects	1. Operation of medical education content development faculty. 2. Medical video capture, editing and voice over still photography as desired. 3. Preparation of standard/animated power point presentation material. 4. Operation of hardware and software related to medical education content development. 5. Operation of web based tools for web enabled content. 6. Any other work assigned by the Nodal Officer/ faculty members/laid down in the SOP	1. Repository of medical education content of the college/institution in various storage devices. 2. Data Base of educational content and directory.

General Conditions:

1. The maximum age limit for the above contract posts is 62 years as on the closing date of submission of application.
2. The crucial date for determination of eligibility with regard to age, educational qualification and experience etc. will be the closing date of submission of application.
3. The application of candidates who do not fulfil any of the above eligibility criteria will not be considered.
4. The above positions are purely **temporary and contractual**. They are **not under MCGM**.
5. The duration of the project is for 4 (four) years.
6. The initial period of appointment against the posts will be for 1 (one) year which is extendable every year. Extension of the contract appointment against the posts will be considered on assessment of the performances and continuation of the project by the funding organization.
7. The terms and conditions of contract appointment shall be governed by the contractual bond of Agreement agreed upon by the Institute and the employee concerned.
8. Selected candidates will have to undergo medical examination before joining the post.
9. No TA/DA will be paid for appearing interview.
10. No accommodation will be provided.
11. Canvassing in any form will disqualify the candidate.

Interested eligible candidates may submit their bio-data, along with attested copies of all educational qualifications, experience certificates and testimonials and 2 (two) recent passport size photographs to “ **Professor and Head, Department of Microbiology, fifth floor, Multi storey Building, KEM Hospital, Parel, Mumbai-400012** in a sealed envelope super scribing “Application for the post of.....”.

Last date of submission of applications: 15.07.2016.

**Dr. Preeti Mehta
Nodal Officer, RRC,
Professor and Head,
Microbiology Department
KEM Hospital**

**Dr. Avinash Supe
Chairperson, RRC,
Telemedicine Program Management Unit,
Dean,
KEM Hospital.**