

SETH G. S. MEDICAL COLLEGE, PAREL,
MUMBAI – 400 012.

Instruction to the newly Post graduate Students admitted for the academic year 2017 – 2018 for MD, MS & Diploma Degree course at Seth G. S. Medical College.

Congratulations on your selection and welcome to this College.

The instructions below will help you through the paperwork involved in your getting enrolled in the college. Please read the instructions carefully and follow them so as to avoid any inconvenience to you or the office staff.

The Post graduate Section (College office) of the Seth G. S. Medical College is situated on the ground floor of the College building and for admission purposes is open between 11.00 a.m. and 1.00 p.m. and 2.00 p.m. and 3.30 p.m. on all days

While reporting to the college for admission, please get along with you the following.

1. Copy of downloaded NEET–PG-2017 Selection letter and NEET–PG-2017 Mark sheet
2. All original certificates and three attested copies (self attested not allowed) as per the following list.
(Students have to keep 10 or more set of Xerox copies and scanned copies of all original documents with them. Because college sends all the original certificates with attested copies to M.U.H.S. which won't be returned to candidate until he/she completes his/her MD, MS & Diploma Degree including one year bond service)

- 1 Four passport size color photographs.
- 2 Candidate has to submit the folder with original and attested certificates to the clerk in charge of admission for verification at the time of reporting the College.
3. After verification, candidate will have to pay the fees in the Cash Section of the College office.
4. After payment of fees candidate will have to take blank agreement form, undertaking form and get it franked with Rs.100/- adhesive stamp
5. Candidate will have to fill the application form completely and submit to the clerk incharge along with agreement and undertaking.
6. All MD / MS / Diploma candidates, will be under Bond to serve the Govt. of Maharashtra for 1 year after passing their MD, MS & Diploma Degree examination or will have to pay penalty of Rs. 50 lakhs for the default. (as per DMER rules)
7. Any candidate responsible for lapse of MD, MS & Diploma Post graduation medical seats will have to pay Additional penalty of Rs. 10,00,000/- (Rupees Ten Lacs Only) Any such candidate will not be eligible for admission through State Quota for subsequent two academic years, i.e. NEET PG 2018 & 2019 (as per DMER rules)
8. Students seeking admission for MD, MS and Diploma post graduate courses should complete junior residency tenure, failing which he/she will be required to pay Rs. 10,00,000/- (i.e. for non completion of junior Residency tenure).

However, this is not applicable to the candidate of NEET 2017, resigning the PG registration before the prescribed date which will be notified by DMER

9. At the time of commencement of residency **02.05.2017** for (MD, MS & Diploma as the case may be) P.G. students are required to submit P.G. registration and enrollment form of MUHS, Nashik University duly signed by the P.G. teacher and H.O.D. of the concerned department & Hemogram report to post graduate section, college office within seven days of joining of residency.
10. All the candidates are required to join the residency immediately as per dates mentioned above. Extension for joining late will not be granted under any circumstances.
11. Students are required to keep valid Identity Card with them. Please collect the identity card from the college office within a month from joining residency.
12. All applications/request letters will be addressed to Dean, Seth G. S. Medical College and forwarded through the proper channel/H.O.D. concerned.
13. Students are hereby informed that residential quarters are limited and only shared accommodation will be provided as per the prevailing situation. They will also have to abide by disciplinary rules of Government/MCGM/MUHS and these institutions.
14. Students are requested to contact concerned Warden regarding Hostel accommodation.

**FEE STRUCTURE FOR MD,MS& Diploma POST GRADUATE
ADMISSION FOR THE YEAR 2017-2018**

Sr · N o	Type of fees	All Category (MBBS from MUHS University)	All Category (MBBS from Other University)
A)		Rs.	Rs.
1	Admission fees	1,500/-	1,500/-
2	Tuition fees	70,900/-	70,900/-
3	Development fees	5,000/-	5,000/-
4	Library fees	1,000/-	1,000/-
		78,400/-	78,400/-
B)	Gymkhana	1,700/-	1,700/-
C)	Deposit		
1	Library	2,000/-	2,000/-
2	Security	4,000/-	4,000/-
		6,000/-	6,000/-
D)	Enrollment		
1	If MD/MS Degree from MUHS	3,025/-	NIL
2	If MD/MS Degree from other University	NIL	12,100/-
	Total amount for Degree course	89,125/- (By D.D.)	98,200/- (By D.D.)
E)	Admission Form Fee	530/- (By cash)	530/- (By cash)

**D.D. in favourof “ Dean, Seth G.S. Medical College,
Mumbai.” (with Two Xerox copies of D.D.)**

Note: 1. Late fees of Rs. 50/- per week per students will be charged to the candidate towards late submission of documents after one month from cut of date.(as per MUHS Rules)

2. Late fees of Rs. 500/- per day shall be charged to the candidate towards late submission of Registration and Eligibility form. (as per MUHS Rules)

All India Quota, required Documents for Admission 2017

SR. No.	Original documents with Three attested Xerox copies
1	Nationality certificate / Domicile certificate OR valid Original passport with Three without attestation Xerox copy
2	Provisional Allotment Letter
3	Admit Card issued by NBE
4	NEET PG 2017 Marksheet issued by NBE
5	MBBS Passing certificate
6	MBBS Degree certificate / Provisional Degree Certificate
7	Internship completion certificate on or before 31.03.2017 / Certificate from the Head of Institution/College
8	<u>Valid</u> Registration certificate from Council / Provisional Registration certificate
9	Caste Certificate (If applicable)
10	Caste Validity certificate (If you don't get caste validity certificate from your state you have to produce letter from competent authority as per praforma attached below
11	Non-Creamy Layer certificate valid upto 31/03/2016 for VJ, NT-1, NT2, NT3, OBC, SBC. (If applicable)
12	College Leaving Certificate / Transfer Certificate
13	Attempt certificate of all examination in Degree course from Head of Institute.
14	Affidavit for change in Name – A copy of Govt. Gazette, Marriage Registration Certificate.
15	Migration certificate issued by the respective University (If applicable)
16	Self Educational Gap (after qualifying Degree) Rs.100/- Affidavit by student certified by Executive Magistrate / Notary (If applicable)
17	Medical Fitness and Physically Handicapped certificate (As per the format given in the DMER Brochure
18	Certificate Birth / High School / Higher Secondary
19	All Mark sheets of MBBS Course

Late fees of Rs. 50/- per week per students will be charged to the candidate towards late submission of Original documents after Admission cut offdate

State Quota, required Original Documents for Admission 2017

SR. No.	Original documents with Three attested Xerox copies
1	Nationality certificate / Domicile certificate OR valid Original passport with Three without attestation Xerox copy
2	Selection copy (Net copy)
3	Admit Card issued by NBE
4	NEET PG 2017 Marksheet issued by NBE
5	MBBS Passing certificate
6	MBBS Degree certificate / Provisional Degree Certificate
7	Internship completion certificate on or before 31.03.2017 / Certificate from the Head of Institution/College
8	<u>Valid</u> Registration certificate from Council / Provisional Registration certificate
9	Caste Certificate (If applicable)
10	Caste Validity certificate (If you don't get caste validity certificate from your state you have to produce letter from competent authority as per praforma attached below
11	Non-Creamy Layer certificate valid upto 31/03/2017for VJ, NT-1, NT2, NT3, OBC, SBC. (If applicable)
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OFFICE THE _____

Outward No.:-

Date:-

TO WHOME IT MAY CONCERN

CERTIFICATE

This is to certify that, the Caste Certificate No.
Dated..... issued to Mr./Miss
by the Tahsildar / Magistrate / is Valid.

Further, it is stated that there is no provision of issuing separate Caste Validity
Certificate in State.

Office Seal/Stamp

Signature of Tahsildar/Magistrate/Issuing Authority

कार्यालय _____

जावक क्र.

दिनांक:

जो कोई भी इससे संबंधित है उसके लिए

प्रमाणपत्र

प्रमाणित किया जाता है की, श्री / कुमारी.....
इनको, तहसीलदार/जिल्हा मॅजिस्ट्रेट/..... कार्यालय
द्वारा निर्गमित किया हुआ जात प्रमाणपत्र क्रमांक
दिनांक..... वैध है।

तथा, राज्यमें अलगसे
जात वैधता प्रमाणपत्र निर्गमित करने का कोई प्रावधान नहीं है।

कार्यालयकी मोहोर

तहसीलदार/जिल्हा मॅजिस्ट्रेट/
तथा संबंधित अधिकारी के हस्ताक्षर