

Manual - 4

Norms set by it for the discharge of its function.

No such norms are set for the discharge of function of the institution. However there is a time limit set for issuing following certificates for the Patients who attend the OPDs' of the hospitals or who are admitted to the hospital.

Sr. No	Types of certificates	Fees charges if any	Time limit during which certificate is to be issued
1	O.P.D. certificate	30/-	On the same day after the fees are paid.
2	Medico Legal certificate	Free	Within one month fro the date of payment of fees.
3	Life Insurance certificate	150/-	Within 14 days from the date of payment of fees.
4	Permanent unfit certificate	100/-	On the same day after the fees are paid.
5	Injury certificate	100/-	On the same day after the fees are paid.
6	Disability certificate	100/-	On the same day after the fees are paid.
7	Hospitalisation certificate	10/-	After 2 days
8	Re-imbursement bill	50/-	After 15 days

Validity of Case Paper

Case paper is issued to new patient on payment of fees of Rs. 10/- and the validity of such case paper is for 14 days.

On expiry of 14 day's time, the case paper is to be got renewed on payment of Rs. 10/-.

Municipal employees are exempted from payment of case paper fees.