

ROTTO-SOTTO/2021/01  
January 01, 2020

**Inviting tender/quotations of making short films on Organ Donation and Transplantation  
for training purposes**

**Specification:-**

1. Duration of each film will be around 10 mins.
  2. The topics will be related to organ donation and transplantation.
  3. The film making will involve video shooting, graphics, animations, editing voice recording and any other relevant function as required. The language of the film will be in Hindi.
  4. The film needs to be completed within 20 days after the concept is briefed and finalised.
  5. The payment will be given after the completion of the film.
  6. *Copyright of film will be with ROTTO SOTTO Mumbai*
- The last day to submit Letter of Interest (LOI), is **Thursday, 07<sup>th</sup> January, 2020.**

The quotations needs to be submitted in sealed envelope of within 5 days after the concept is explained and briefed. The quotations shall consist of 2 parts, namely **Folder-A** and **Folder-B**, in separate sealed cover. **Folder-A** of the quotation shall cover administrative and technical aspects and **Folder-B** the commercial aspects of the bid. Sealed covers of **Folder-A** and **Folder-B** offers shall be submitted in one sealed cover with name of **Tender of Short Films on Organ Donation and Transplantation..**

The quotations should be addressed to:

**The Director,  
ROTTO-SOTTO  
7th Floor, New Multi Storied Building,  
K.E.M. Hospital, Parel, Mumbai-400012.**

*S.P. Patwardhan*  
Dr. Sujata Patwardhan,  
Director In-charge,  
ROTTO-SOTTO West & Maharashtra

**Director  
ROTTO SOTTO  
KEM HOSPITAL**

*[Signature]*  
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**DEAN  
K.E.M. HOSPITAL**