

**SETH G. S. MEDICAL COLLEGE, PAREL,**

**MUMBAI – 400 012.**

Instructions to the newly Post Graduate Students admitted for the Academic Year 2021-22 for M. D. / M. S. & Diploma Degree courses at Seth G. S. Medical College.

**Congratulations on your selection and Welcome to this College.**

The instructions below will help you through the paper work involved in your getting enrolled in the college. Please read the instructions carefully and follow them so as to avoid any inconvenience to you or the office staff.

**E Mail Id: [studentpg2020@kem.edu](mailto:studentpg2020@kem.edu) (This email address is for admission process only)**

**Account Number of College for deposition of Fees:**

**Account No- 20070164717, IFSC Code- MAHB00000079**

**MICR No- 400014011**

**Contact Details of Officials/ Staff handling Admission Process:**

**Name: Dr. Praveen Iyer (Nodal Officer), Smt. Padma Chavan (Head Clerk)**

**Mobile Number of contact person: 9892859202, 0224107565**

**Venue of Reporting (Room No.) in case of Physical joining: College Building Gr. Floor Room No. 13 GPG Section Seth G. S. Medical College,Parel,Mumbai - 400012.**

**Timings/ to Schedule in case of physical joining:**

**11.00 am to 03.30 .**

While reporting to the college for admission, please get along with you the following.

1. Copy of downloaded NEET–PG-2021 Selection letter and NEET–PG-2021 Mark sheet.
2. All original certificates and **Three** attested copies as per the following list.

**(Students have to keep 10 or more set of attested Xerox copies and scanned copies of all original documents with them. Because college sends all the original certificates with attested copies to M.U.H.S. which won't be returned to candidate until he/she completes his/her M.D., M.S. & Diploma Degree including one year Bond service)**

1. Four passport size colour photographs.
2. Candidate has to submit the folder with original and attested certificates to the clerk in charge of admission for verification at the time of reporting the College.
3. After verification, candidate will have to pay the fees in the Cash Section of the College office.
4. After payment of fees candidate will have to take blank agreement form, undertaking form and get it franked with Rs.100/- adhesive stamp
5. Candidate will have to fill the application form completely and submit to the clerk in charge along with agreement and undertaking.

6. All M.D. / M.S. / Diploma candidates will be under Bond to serve the Govt. of Maharashtra for 1 year after passing their M.D./M.S./ & Diploma Degree examination or will have to pay penalty of **Rs. 50 Lakhs** along with interest if applicable for the default. (As per DMER rules )
7. Any candidate responsible for lapse of M.D. / M.S. & Diploma Post graduation medical seats will have to pay Additional penalty of Rs. 10, 00,000/- (Rupees Ten Lakhs Only). Any such candidate will not be eligible for admission through State Quota for subsequent two academic years, i.e. NEET PG 2022 & 2023 (As per DMER rules )
8. Students seeking admission for M.D. / M.S. and Diploma post graduate courses should complete junior residency tenure, failing which he/she will be required to pay Rs. 10,00,000/- (i.e. for non completion of Junior Residency tenure). However, this is not applicable to the candidate of NEET 2021, resigning the PG registration before the prescribed date which will be notified by DMER
9. At the time of commencement of residency for (M.D., M.S. & Diploma as the case may be) P.G. students are required to submit P.G. Registration and Enrollment form of MUHS, Nashik University duly signed by the P.G. Teacher and H.O.D. of the concerned Department & Haemogram report to post graduate section, college office within seven days of joining of residency.

10. All candidates are required to join the residency immediately. Extension for joining late will not be granted under any circumstances.
11. Students are required to keep valid Identity Card with them. Please collect the identity card from the college office within a month from joining residency.
12. All applications / request letters will be addressed to Dean, Seth G. S. Medical College and forwarded through the proper Channel / H.O.D. concerned.
13. Students are hereby informed that residential quarters are limited and only shared accommodation will be provided as per the prevailing situation. They will also have to be abiding by disciplinary rules of Government / MCGM / MUHS and these institutions.
14. Students are requested to contact concerned Warden regarding Hostel accommodation.

**15. STRUCTURE FOR M.D., M.S. & Diploma POST GRADUATE ADMISSION FOR THE YEAR 2021-22.**

Sr.	Type of fees	MBBS Passed from MUHS	MBBS Passed from Other University
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No.		University	
<b>A)</b>		<b>Rs.</b>	<b>Rs.</b>
1	Admission fees	1,500/-	1,500/-
2	Tuition fees	1,03,900/-	1,03,900/-
3	Development fees	5,000/-	5,000/-
4	Library fees	1,000/-	1,000/-
		<b>1,11,400/-</b>	<b>1,11,400/-</b>
<b>B)</b>	<b>Gymkhana fees</b>	<b>1,900/- (Degree)</b>	<b>1,900/- (Degree)</b>
		<b>1,300/- (Diploma)</b>	<b>1,300/- (Diploma)</b>
<b>C)</b>	<b>Deposit</b>		
1	Library	2,000/-	2,000/-
2	Security	4,000/-	4,000/-
		<b>6,000/-</b>	<b>6,000/-</b>
<b>D)</b>	<b>Enrollment fees</b>		
1	For MD / MS & Diploma (MUHS University)	<b>3,300/-</b>	Nil
2	For MD / MS (Other University)	Nil	<b>12,000/-</b>
3	For Diploma Course (Other University)	Nil	<b>10,600/-</b>
	<b>Total amount of fees for Degree course</b>	<b>1, 22,600/- (By D.D.)</b>	<b>1, 31,300/- (By D.D.)</b>

	<b>Total amount of fees for Diploma course</b>	<b>1, 22,000/- (By D.D.)</b>	<b>1, 29,300/- (By D.D.)</b>
<b>E)</b>	<b>Admission Form Fee</b>	<b>590/- (By cash)</b>	<b>590/- (By cash)</b>

**D.D. in favour of :**

**“Dean, Seth G. S. Medical College, Mumbai”**

**(with Two Xerox copies of D.D.)**

**Note:**

**1. Late fees of Rs. 50/- per week per students will be charged to the candidate towards late submission of documents after one month from cut of date. (As per MUHS Rules)**

**2. Late fees of Rs. 500/- per day shall be charged to the candidate towards late submission of Registration and Eligibility form. (As per MUHS Rules)**

### **All India Quota / State required Documents for Admission 2021**

<b>Sr. No.</b>	<b>Original documents with Three attested Xerox copies</b>
<b>1</b>	Nationality certificate / Domicile certificate OR valid Original passport with Three without attestation Xerox copy
<b>2</b>	Provisional Allotment Letter / Selection Copy
<b>3</b>	Admit Card issued by NBE
<b>4</b>	NEET PG 2021 Marksheet issued by NBE

<b>5</b>	MBBS Passing certificate
<b>6</b>	MBBS Degree certificate / Provisional Degree Certificate
<b>7</b>	Internship completion certificate on or before <b>30.09.2021</b> Certificate from the Head of Institution/College
<b>8</b>	<u>Valid</u> Registration certificate from Council / Provisional Registration certificate
<b>9</b>	Caste Certificate ( If applicable)
<b>10</b>	Caste Validity Certificate (If you don't get caste validity certificate from your state you have to produce letter from competent authority as per proforma attached below.
<b>11</b>	Non-Creamy Layer Certificate valid up to <b>31/03/2021</b> for VJ, NT-1, NT2, NT3, OBC, SBC. (If applicable)
<b>12</b>	College Leaving Certificate / Transfer Certificate
<b>13</b>	Attempt certificate of all examination in Degree course from Head of Institute.
<b>14</b>	Affidavit for change in Name – A copy of Govt. Gazette, Marriage Registration Certificate.
<b>15</b>	Migration Certificate issued by the respective University (If applicable)
<b>16</b>	Self Educational Gap ( after qualifying Degree) Rs.100/- Affidavit by student certified by Executive Magistrate / Notary (If applicable)
<b>17</b>	Medical Fitness and Physically Handicapped certificate (As per the format given in the DMER Brochure
<b>18</b>	Birth Certificate / High School / Higher Secondary
<b>19</b>	All Mark sheets of MBBS Course
<b>20</b>	Bond release certificate if applicable
<b>21</b>	EWS certificate if applicable

**Late fees of Rs. 50/- per week per students will be charged to the candidate towards late submission of Original documents after Admission cutoff date.**



OFFICE THE \_\_\_\_\_

Outward No.:-

Date:-

TO WHOME IT MAY CONCERN

CERTIFICATE

This is to certify that, the Caste Certificate No. ....  
Dated..... issued to Mr./Miss .....  
by the Tahsildar / Magistrate / ..... is Valid.

Further, it is stated that there is no provision of issuing separate Caste Validity  
Certificate in ..... State.

Office Seal/Stamp

Signature of Tahsildar/Magistrate/Issuing Authority

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कार्यालय \_\_\_\_\_

जावक क्र.

दिनांक:

जो कोई भी इससे संबंधित है उसके लिए

प्रमाणपत्र

प्रमाणित किया जाता है की, श्री / कुमारी.....  
इनको, तहसीलदार/जिल्हा मॅजिस्ट्रेट/..... कार्यालय  
द्वारा निर्गमित किया हुआ जात प्रमाणपत्र क्रमांक .....  
दिनांक..... वैध है।

तथा, ..... राज्यमें अलगसे  
जात वैधता प्रमाणपत्र निर्गमित करने का कोई प्रावधान नहीं है।

कार्यालयकी मोहोर

तहसीलदार/जिल्हा मॅजिस्ट्रेट/  
तथा संबंधित अधिकारी के हस्ताक्षर

## **Annexure – IV**

### **CONTINUATION LETTER BY THE COLLEGE AUTHORITY**

This is to certify that Dr. ....  
has completed the course of qualifying degree from this college. The  
Student is a past student of the college continuing the higher education  
without transfer. Submission of TC / LC is not required for the Student.

**Place:**

**Date:** .../.../.....

**Signature and Stamp of the Dean**