

**APPOINTMENTS OF CONSULTANT FOR ROTTO SOTTO, KEM HOSPITAL, PAREL,
MUMBAI 400012**

Name of the post: **Consultant (Data Management Statistics Research and Publication)**

Place of work: ROTTO SOTTO KEM Hospital

Type of Employment: Contractual

Duration of Contract: 11 months.

Renewable after break of one day subject to satisfactory performance in the previous year

Salary: Rs. 60,000 (No other conveyance)

1. ESSENTIAL QUALIFICATION

Post/graduate in statistics/social work with sufficient experience in research publication, data management and statistics. Good command over Marathi and English essential.

2. DUTIES:

Research work including basic and applied research in the registered transplant centers and maintaining the data related to the institutions, publishing and disseminating the research, transplantation done, follow-up and survival complications, organ donors, deceased donor organ retrieval and its analysis. Any other duty that is deemed appropriate by the Director and Joint Director.

3. CONDITIONS FOR APPOINTMENT

- a) TA/DA for official work of ROTTO-SOTTO will be applicable as per National Health Mission rates.
- b) Travel allowance as per actual for conducting any programs organized by ROTTO-SOTTO
- c) Payment subject to raise only with approval of Directorate General of Health Services, Ministry of Health and Family Welfare, Government of India.
- d) Probation for the first three months without leave.
- e) Duty hours can be changed for administrative convenience.
- f) During the tenure of appointment, the candidate will not be entitled to any other benefits like Bonus, Provident Fund, Pension Benefit, Service Benefit etc.
- g) The candidate shall not remain absent without prior intimation to the Director/Joint Director.
- h) The candidate shall give one month's notice prior to leaving the job.

Office timings:

Monday to Friday: 9:00 a.m. to 4:00 p.m., Saturday: 09:00 a.m. to 01:00 p.m.

Timings may be changed as per requirement.

Documents required along with application form:

- 1) Passport sized photo along with latest copy of CV.
- 2) Printout of filled application form downloaded from www.kem.edu
- 3) Original and self-attested photocopies of academic marksheets.


**Director
ROTTA SOTTO
KEM HOSPITAL**

Interested candidates can forward their application and Curriculum Vitae to the below mentioned address by 5th May, 4:00 p.m.:
2022

The Director In-charge,
ROTTOTOTTO, Mumbai,
7th Floor, M.S. Building, K.E.M. Hospital,
Parel, Mumbai 400012.

The envelope containing the duly filled application form should be superscribed as "Application for the post of Consultant (Data Management Statistics Research and Publication)".

By Order Of:
Director In-charge,
ROTTOTOTTO Mumbai,
K.E.M. Hospital, Parel Mumbai,
Maharashtra.



Director
ROTTOTOTTO
KEM HOSPITAL

APPLICATION FORM

1. Name of the Post Applied for:

Paste your recent
passport size
photograph

2. Full Name of the Candidate (in Capitals):

3. Date of Birth:

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Day

Month

Year

4. Mailing Address (in block letters):

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..... Pin Code:

Tel. No.: Mobile:

Email ID (if any):



**Director
ROTTO SOTTO
KEM HOSPITAL**

5. All Educational/other professional Qualifications/Training Courses etc. from 10th Standard Board Examination onwards:

Level	Exam passed/ Degree Trg.	Division/Grade % of Marks	Year of Passing	Duration of the Degree/ Diploma	Board/ University	Subject	Subject of Specialisation

6. Brief professional experience:

Office/Instt. Firm	Post held	Part time/ Contract Basis/ Ad-hoc/ regular/ Temp./pmt.	Exact dates to be given (indicate day, month & year)		Total Period (in years)			Scale of pay	Nature of duties
			From	To	Years	Months	Days		

7. Any other relevant information:

Director
ROTTA SOTTO
KEM HOSPITAL

[Signature]

14. Details of enclosures: 1)

2)

3)

I hereby declare that all the statements made in the application are true and complete to the best of my knowledge and belief. I have informed my Head Office/Department/ Employer, in writing that I am applying for this post.

Date:

Signature of candidate

Place:

Address:



Director
ROTTA SOTTO
KEM HOSPITAL