

**Department of Clinical Pharmacology
Seth GSMC & KEMH, Mumbai – 400012.**

Date: 11/10/2022

Version No 2.0

Recruitment of Jr. Pharmacovigilance Associate

Under Pharmacovigilance Programme of India (PvPI), IPC, Ghaziabad

[NON MCGM, TEMPORARY POST]

At Seth GSMC & KEM Hospital, Parel, Mumbai – 400012

Jr. Pharmacovigilance Associate shall be posted at ADR (Adverse Drug Reaction) Monitoring Centre (AMC) in the Department of Clinical Pharmacology strictly on contractual basis. The Jr. Pharmacovigilance associate will be under the administrative control of the Dean (G & K) and the HOD, Dept. of Clinical Pharmacology, Seth GSMC & KEM Hospital.

Post: Jr. Pharmacovigilance Associate

Number of Posts: One (01)

Essential Qualification: Master degree in Pharmacy, Clinical Pharmacology, Pharmacy Practice, and Clinical Research **OR** Pharm. D/ MBBS/BDS from a recognized university/Institute.

Desirable Qualification: One year experience in drug safety/Pharmacovigilance

Age: Not exceeding 28 years

Salary – 26,250/- per month. The salary will be furnished by Indian Pharmacopoeia Commission, Ghaziabad, UP.

Job Description:

1. Collection of ADR Reports.
2. Processing of Individual Case Safety Reports (ICSRs) and managing them in VigiFlow.
3. Quality review, Clinical Review & Statistical review of ICSR in Drug Safety database.
4. Any other work assigned by Competent Authority from time to time.

Documents required along with application form:

1. Passport sized photo along with latest copy of CV.
2. Printout of filled application form downloaded from www.kem.edu
3. Original and attested photocopies of Academic marksheets which are attached with the application form

Application forms to be emailed to the following email ids

1. Dr Antara Poharegaonkar [email id – antarp889@gmail.com],
2. Dr Tejashri Jaju [tejashri.jaju@gmail.com] and
3. Dr Mahesh Belhekar [belhekardrmahesh4@gmail.com]

Last date of application submission: **19th October 2022**

Date of interview and time: **21st October 2022 from 09:30 am to 11:30 am**

Dr Nithya Gogtay

Professor & Head

Department of Clinical Pharmacology

Dr. Nithya Gogtay

Professor & Head

Department of Clinical Pharmacology

1st Floor, MS Building,

Seth GS Medical College & KEM Hospital,

Parel, Mumbai - 400 012.

Dean

Seth GSMC & KEMH, Mumbai

Dean, K.E.M.H. & Seth G.S.M.C.
Parel, Mumbai - 400 012.

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DEPARTMENT OF CLINICAL PHARMACOLOGY

Seth GS Medical College & KEM Hospital, Mumbai

Phone: 022-24133767/24107715/24174420

Email: clinical.pharmacology.gsmc@kem.edu

APPLICATION FORM (Version 2.0 Dated 11/10/2022)

Paste your recent
passport size
photograph

1. Name of the Post Applied for:
2. Full Name of the Candidate:
(In Capitals)
3. Date of Birth:
Day Month Year
4. Gender: (Write '1' for Male, '2' for Female) ☐
5. Marital Status:
6. Father's/Husband's Name:
7. Mailing Address (in block letters):
.....
..... Pin Code:
Tel. No.: Mobile:
E-mail ID (if any):
8. Nationality:
9. Whether Physical Handicapped? (Write '1' for Yes, '2' for No) ☐
10. Community (please tick $\sqrt{}$) SC ☐ ST ☐ OBC ☐ GENERAL ☐

11. All Educational/other professional Qualifications/Training Courses etc/Degree Examination onwards:

Level	Exam passed/ Degree	Division/Grade % of Marks	Year of Passing	Duration of the Degree/ Diploma	Board/ University	Subject	Subject of Specialisation

12. Brief professional experience:

Office/Inst. Firm	Post held	Part time/ Contract Basis/ Ad-hoc/ regular/ Temp./pmt.	Exact dates to be given (indicate day, month & year)		Total Period (in years)			Scale of pay	Nature of duties
			From	To	Years	Months	Days		

13. Any other relevant information:

14. Details of enclosures: 1)
2)
3)

I hereby declare that all the statements made in the application are true and complete to the best of my knowledge and belief. I understand that action can be taken against me by the Commission, if I am declared by them to be guilty of any type of misconduct mentioned herein. I have informed my Head Office/Dept in writing that I am applying for this selection.

Date:

Signature of candidate

Place:

Address: