

November 18, 2022

Advertisement

Applications are invited for filling up the following temporary post of Office Assistant in the Department of Clinical Pharmacology, Seth G S Medical College & KEM Hospital, Mumbai 400 012.

Post of Office Assistant: 1 Post

Qualification -

- B. Com. [upto Rs.15,000/- per month (consolidated) in training period (first 3 months) Rs. 12000/-].

* Stipend will be fixed commensurate to experience

The tenure of the post will be for a period of 12 months only and is purely of a contractual nature. The post would automatically cease after completion of 12 months or earlier in case of discontinuation of project. The eligible candidates should forward their applications, neatly typed, to **Dr. Nithya Gogtay, Professor & Head, Dept. Clinical Pharmacology, Multistoried Building - 1st Floor, Seth GS Medical College & KEM Hospital, Acharya Donde Marg, Parel, Mumbai 400012** via email [clinical.pharmacology.gsmc@kem.edu] The subject of the email should mention "Application for the post of Office Assistant" and should be emailed on or before 28th December 2022. The interview date will be intimated telephonically or via e-mail.

Please note the following

1. The appointments are purely temporary and on a project basis only. The selected candidate will abide by rules of Department of Clinical Pharmacology and will not be employees of the Municipal Corporation of Greater Mumbai or the sponsor.
2. Tenure: It is tenable for 12 months and only from the date of joining duty and is a contractual appointment. The appointment would automatically cease after completion of 6 months or earlier in case of discontinuation of this project.
3. Administrative control: The candidate will be under the administrative control of the Director of this institute/ Head of Department of Clinical Pharmacology. The rules of Municipal Corporation of Greater Mumbai and / or Government of India DONOT apply to this post.
4. Training Period: This will be of 3 months duration during which time you will be paid a part of the pay. The continuance of the tenure will however depend on the satisfactory progress of work and can be terminated at any time on a month's notice if he progress is not satisfactory. The post can also be terminated forthwith if the particulars given in the application form are found to be incorrect or false. The institute also reserves the right to terminate the Medical Officer without assigning any reason.
5. Travel for interview will NOT be reimbursed.

Belh
18/11/2022
Dr. Mahesh Belhekar
PI & Associate Professor
Dept. of Clinical Pharmacology

Dr. Mahesh N. Belhekar
Associate Professor
Department of Clinical Pharmacology
New MS Building, First Floor,
Seth GS Medical College and KEM Hospital
Acharya Donde Marg, Parel,
Mumbai - 400 012. India

u
Dr. Nithya Gogtay
Professor & Head
Dept. of Clinical Pharmacology

Dr. Nithya Gogtay
Professor & Head
Department of Clinical Pharmacology
1st Floor, MS Building,
Seth GS Medical College & KEM Hospital,
Parel, Mumbai - 400 012

Suk
21/11/22
Dr. Sangeeta Ravat
Dean

Dean, K.E.M.H. & Seth G.S.M.C.
Parel, Mumbai - 400 012