

Circular

6th January 2023

Dear Investigators,
Happy New Year 2023!!!

Kindly note the composition of all three IECs have been renewed by the respected Dean madam and all three committees took over the responsibilities with due approval from the regulatory authorities as IEC-I with effect from 9th December 2023 and IEC-II & III with effect from 21st December 2023. To facilitate the investigators and research we have decided the following changes with immediate effect:

1. Software e-EC discontinuation and submission of a new study proposal via hard copy & soft copy via pen drive.

As the e-EC software requires high maintenance fees the IEC has decided to discontinue the software and to take hard copy study proposal along with checklist (detail instructions available on www.kem.edu) and scanned soft copy (PDF version) on pen drive on or before 20th of every month which will be taken up for discussion (providing all documents are complete as per SOP5 version 6.1) in the next month's full board meeting.

2. Last date / deadlines for initial review protocols / projects

Project proposals submitted to IEC on or before 20th of every month will be taken up for discussion at the next month's IEC meetings of respective boards. The IEC will follow the deadlines strictly as the pandemic is over now. If 20th is a holiday, then the next working day will be considered for the submission.


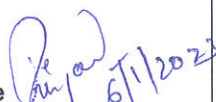

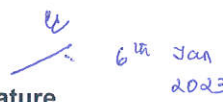


3. Payment methods, submissions details, annexures and all registration / accreditation and recognition certificates along with SOPs and guidelines are elaborated on www.kem.edu

4. Kindly comply with the IEC SOPs version 6.1 dated 29th June 2022.

5. Following IEC office hours for submissions, enquiries, and telephonic communication are as follows:

Monday to Friday - 1.30 to 4.30 pm, Saturday – 10.30 to 12.00 noon

6. For any suggestion or enquiries regarding your proposal, kindly contact the following IEC secretary / Jt. Secretary:

	IEC-I	IEC-II	IEC-III
Member Secretary	Dr. Raakhi Tripathi Associate Professor Pharmacology & Therapeutics Intercom no. 7444, 7482 Mobile no. 9821724700 Signature 	Dr. Priyanka Prasad Associate Professor Microbiology Intercom no. 7552 Mobile no. 9930923115 Signature 	Dr. Swapna Kanade Associate Professor Microbiology Intercom no. 7827 Mobile no. 9004377725 Signature 
Joint Member Secretary	Dr. Nithya Gogtay Prof. and Head, Clinical Pharmacology Intercom no. 7715 Mobile no. 9820495836 Signature 	Dr. Mona Agnihotri Associate Professor (Additional) Pathology Intercom no. 7566, 7555 Mobile no. 9987810111 Signature 	Dr. Shirish Joshi Professor (Additional) Pharmacology & Therapeutics Intercom no. 7444 Mobile no. 9820338456 Signature 
IEC Office no.: 24107515, Intercom no.: 7515, Mobile no. 877922129			