

THE SETH G. S. MEDICAL COLLEGE GYMKHANA

ACHARYA DONDE MARG, PAREL, MUMBAI - 400012.

Ref.: Gymk/GIBMC/GIVM/111/2023

Date: 13/02/2023

NOTICE

This is to inform all the students of Seth GSMC and KEM Hospital as well as Vice Presidents of various departments, secretaries, office bearers of various committees and events under Gymkhana that following decision is taken as per the recommendations and discussion in Second Gymkhana Management Committee Meeting, held on 3rd January 2023.

Students take part in various organizing committees of different events under Gymkhana <u>especially</u> <u>Aavishkaar and Confluence</u>. Time commitment and dedication is important while being the office bearers of such posts. It has been decided to limit the number of organizing teams a student can be a part/team member of so as to <u>maintain a balance between co-curricular and extra-curricular</u> activities, to promote better academics in terms of attendance, and giving opportunity to more students to become a part of events.

Following rule will be applicable -

• <u>A first-year student cannot be a part of more than 1 Junior Core/PR and Sponsorship</u> <u>Teams (of all events) throughout the year.</u>

This is mandatory to be followed by every Selection Committee while taking interviews. If any student violates these instructions, he/she will be liable for permanent suspension from the post and disqualification from participating in future events/teams/activities etc.

All students are encouraged to understand their own capacities and take part in events while responsibly taking care of their own academics including attendance.

NOTE: If it is found with sufficient evidence that a student-member is **not able to manage their attendance**, or is **not able to effectively contribute** with respect to their roles and responsibilities as a part of the organizing team and event(s), then **they are liable to be removed from their post** by the order of the respective event's Vice-President(s). This is done keeping in mind the academic interests and welfare of students. Details about the same have been shared as SOPs elsewhere.

Prashant Saraf General Secretary

Dr Nitin Dange Treasurer

Raghav Paranjape General Secretary

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Dr Vinita Puri 14.2.22 Vice President

Sul 12/23

Dr Sangeeta Ravat Dean and President अधिष्ठाती रा. ए. स्मा. रुग्णालय आणि सेठ. गो.सु. वै. महाविद्यालय, परळ, मुंबई - ४०००१२.

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THE SETH G. S. MEDICAL COLLEGE GYMKHANA

ACHARYA DONDE MARG, PAREL, MUMBAI - 400012.

Ref.: Gymk/GISMC/GIVM/110/2023

Date: 13/02/2023

NOTICE

SOPs (Standard Operating Procedures)

for removal of student of any batch/year who is a member/part of any team/event/activity etc. under Gymkhana.

If it is found with sufficient evidence that a student-member is **not able to manage their attendance**, or is **not able to effectively contribute** with respect to their roles and responsibilities as a part of the organizing team and event(s), then **they are liable to be removed from their post** by the order of the respective event's Vice-President(s). This is done keeping in mind the academic interests and welfare of students, as well as the efficiency of the event.

Following is the procedure for the same:

- A written complaint is sent to the Vice-President by anybody about a concerned individual's attendance/contribution/performance.
- The Vice-President should form a committee, which will include the Vice-President as Chairperson, as well as General Secretaries, organizing members of concerned event, and concerned senior secretaries if any, as other members.
- All facts will be presented in front of the Vice-President.
- The concerned student also gets a chance to present their side to the Vice-President.
- Then, the Vice-President will take the decision regarding the concerned student.
- The decision of Vice-President will be final and binding to all.

Prashant Saraf General Secretary

Dr Vinita Puri Vice President

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Raghav Paranjape General Secretary

Dr Sangeeta Ravat Dean and President अधिष्ठाता रा. ए. स्मा. रुग्णालय आणि सेठ. गो.सु. वै. महाविद्यालय, परळ, मुंबई - ४०० ०१२.

Dr Nitin Dange Treasurer