

**SETH G. S. MEDICAL COLLEGE,**  
**PAREL, MUMBAI – 400 012.**

Instructions to the newly NEET Super Speciality Post graduate students admitted for the academic year **2024-25** for **D.M. / M.CH** Degree courses at Seth G. S. Medical College.

**Congratulations on your selection and welcome to this College.**

The instructions below will help you through the paperwork involved in your getting enrolled in the college. Please read the instructions carefully and follow them so as to avoid any inconvenience to you or the office staff.

The Post graduate Section (College office) of the Seth G. S. Medical College is situated on the ground floor of the College building and it is open between 11.00 a.m. to 1.00 p.m. and 02.00 p.m. to 05.00 p.m. on all days for admission purpose.

While reporting to the college for admission, please get the following documents along with.

1. Allotment letter - Net copy / NEET – SS 2024 Mark sheet
2. All original certificates and three attested copies of each of them as per the following list.

**Please Note : \*\*\*\***

(Students have to keep 10 or more sets of attested Xerox copies and bring **PDF** scanned copies of all original documents in one **PEN DRIVE (file size of each document should be below 500 kb)** with them. Because college sends all the original certificates with attested copies to M.U.H.S. which won't be returned to candidate until he/she completes his/her S.S. Degree including Two years Bond service)

1. Four passport size color photographs.
2. Candidate has to submit the folder with original and attested Certificates to the clerk in charge of admission for verification at the time of reporting the College.
3. After verification, candidate will have to pay the fees in the Cash Section of the College office.
4. After payment of fees candidate will have to take blank agreement form, undertaking form and get it franked with Rs.500/- adhesive stamp.
5. Candidate will have to fill the application form completely and submit to the clerk in charge along with agreement and undertaking.
6. All D. M. / M.Ch candidates, will be under Bond to serve the Govt. Of Maharashtra for **2 years** after passing their Super Speciality Degree examination or will have to pay penalty of **Rs. 2 Crores**.
7. Any candidate responsible for lapse of Super Speciality Post Graduation medical seat will have to pay penalty of Rs. 10,00,000/- (Rupees Ten Lakhs Only) and remaining 2 Academic years course fees.
8. Students seeking admission for Super Speciality post graduate courses should complete senior residency tenure, failing which he / she will be required to pay Additional Rs.10,00,000/- (i.e. for non-completion of senior residency tenure). However, this is not applicable to the candidates of NEET-SS 2024 resigning the D.M. and M.Ch admission before prescribed date, which will be notified in due course.
9. At the time of commencement of residency 20<sup>th</sup> June 2025 for D.M. and M.Ch, as the case may be P.G. students are required to submit P.G. registration and enrollment form of MUHS, Nashik University duly signed by the P.G. teacher and H.O.D. of the concerned department, to post graduate section, college office within seven days of joining of residency.

- a. All the candidates are required to join the residency immediately after the dates are declared. Extension for joining late will not be granted under any circumstances.
- b. Students are required to keep valid Identity Card with them. Please collect the identity card from the college office within a month from joining residency.
- c. All applications / request letters will be addressed to **Dean, Seth G. S. Medical College** and forwarded through the proper channel / H.O.D. concerned. Students are hereby informed that Hostels are limited and only shared accommodation will be provided as per the prevailing situation. They will also have to be abiding by disciplinary rules of Government / MCGM / MUHS and these institutions.
- d. Students are requested to contact concerned Warden regarding Hostel accommodation.



**FEE STRUCTURE FOR S. S. POST GRADUATE ADMISSION FOR THE YEAR 2024-25.**

Sr. No.	Type of fees	MD/MS Passed from MUHS University	MD/MS Passed from Other University
<b>A)</b>		<b>Rs.</b>	<b>Rs.</b>
1	Admission fees	1,500/-	1,500/-
2	Tuition fees	1,38,300/-	1,38,300/-
3	Development fees	5,000/-	5,000/-
4	Library fees	1,000/-	1,000/-
		<b>1,45,800/-</b>	<b>1,45,800/-</b>
<b>B)</b>	<b>Gymkhana Fees+Self Finance Unit Fund+Disaster Management Fund</b>	<b>1,978/- (Degree)</b>	<b>1,978/- (Degree)</b>
<b>C)</b>	<b>Deposit</b>		
1	Library	2,000/-	2,000/-
2	Security	4,000/-	4,000/-
	<b>Total</b>	<b>6,000/-</b>	<b>6,000/-</b>
<b>D)</b>	<b>Enrollment fees</b>		
	<b>MUHS Enrollment fees (D.M./M.CH)</b>	<b>4,050/-</b>	<b>16,150/-</b>
	<b>Total amount of fees for S. S. Degree course</b>	<b>1, 57,828/- (By D.D.)</b>	<b>1, 69,928/- (By D.D.)</b>
<b>E)</b>	<b>Admission Form Fee</b>	<b>590/- (By cash)</b>	<b>590/- (By cash)</b>

- D. D. in favour of: “Dean, Seth G. S. Medical College, Mumbai” (with Three Xerox copies.)

- Demand Draft with any 2 Bank Manager’s signature is mandatory and the same Demand Draft will be accepted. So kindly please take note of it.

**Note:**

1. Late fees of Rs. 50/- per document per week per student will be charged to the candidate towards late submission of documents after one month from cut of date. (As per MUHS Rules)
2. Late fees of Rs. 500/- per student per day shall be charged to the candidate towards late submission of Registration and Eligibility form. (As per MUHS Rules)

**APPLICATION FOR SUBMISSION OF ORIGINAL CERTIFICATES TO THE COLLEGE**

To  
The Dean (G)  
Seth G. S. Medical College

Date:-

- 1) Dr. \_\_\_\_\_ Course: D.M./M. CH \_\_\_\_\_  
have been provisionally selected through **All India Quota 2024** at Seth G. S. Medical College, Mumbai.  
2) I am submitting my original documents with two attested Xerox copies to office, as under (Tick / Cross)

SR. No.	Original documents with two attested Xerox copies	Student Use	Office use
1	Nationality Certificate / Domicile certificate OR valid Passport copy with without attested Three Xerox copies		
2	Provisional Allotment Letter issue by NBE		
3	NEET SS 2024 Admit card issued by NBE		
4	NEET SS 2024 Rank Letter issued by NBE		
5	MD / MS/ DNB Passing Certificate / DNB N O C		
6	MD / MS / DNB Degree certificate / Provisional Degree Certificate		
7	Valid Registration certificate from Council / Provisional Registration certificate / NMC		
8	Additional Qualification of Registration Certificate		
9	College Leaving Certificate / Transfer Certificate		
10	Attempt certificate of all examinations in Degree course from Head of Institute.		
11	Affidavit for change in Name – A copy of Govt. Gazette, Marriage Registration Certificate.		
12	Migration certificate issued by the respective University (If applicable)		
13	Self Educational Gap ( after qualifying Degree) Rs.500/- Affidavit by student certified by Executive Magistrate / Notary (If applicable)		
14	Medical Fitness and Physically Handicapped certificate (As per the format given in the DMER Brochure		
15	MBBS Passing Certificate and MBBS Degree Certificate		
16	Birth Certificate / High School (1 Xerox copy only)		
17	All Mark sheets of MBBS Course		
18	Aadhar Card and Election Card Ann 'C' / (1 Xerox copy only)		
19	Bond release certificate if applicable / Undertaking (1 Xerox copy only)		

- 3) Please give me the acknowledgement for the same.

Yours faithfully

I have not submitted following documents

1.	4.	Signature :
2.	5.	Mobile No. _____
3.	6.	Parent's Mobile No . _____

**ACKNOWLEDGEMENT**

Received the above mentioned original certificates.

Dean  
Seth G. S. Medical College  
Parel, Mumbai 400 012.

- **Note:**

A candidate must be medically fit to undergo the Medical Postgraduate Courses (NEET-SS 2024) applied for. The medical fitness must be certified by a Registered Medical Practitioner in the prescribed Proforma, as given above on a Letterhead.

### CERTIFICATE OF MEDICAL FITNESS

This is to certify that I have conducted clinical examination of  
Dr. .... who is  
desirous of admission to Medical Postgraduate Courses.

He/she has not given any personal history of any disease incapacitating him/her to undergo the professional course. Also, on clinical examination it has been found that he/she is medically fit to undergo the medical postgraduate course (NEET-SS 2024).

- (1) Absence of any incapacitating and / or progressive systematic disease/disorder / condition,
- (2) Absence of any disability of upper limb/s,
- (3) Absence of any major visual/auditory disability,
- (4) Absence of psychosis/neurosis/mental retardation,
- (5) Ability to maintain erect posture,
- (6) Reasonable manual dexterity.

Address of the Registered Medical Practitioner	Signature
	Name
	Registration No.
	Seal of Registered Medical Practitioner
Date	