



# Department of Nephrology

Seth G.S. Medical College & KEM Hospital, Parel, Mumbai 400 012, India  
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M.D. DNB (Nephrology),  
Assistant Professor

Date: 13/02/2026

NEPH/KEM/PJ/2026/02/40

## ADVERTISEMENT

Applications are invited for filling up the following temporary post (full-time) of one **Clinical Research Co-ordinator** in the Department of Nephrology, Seth G.S.M.C. & K.E.M. Hospital, Parel, Mumbai-400 012.

Qualification for the Post of Clinical Research Co-ordinator (Full time) will be:

B.Sc (Graduation), MS-CIT certificate mandatory, Basic proficiency in computer operations and good command over language - English, Hindi, Marathi (reading, writing and communication).

Experience: The person will be assisting in two pharma sponsored trials and should possess a minimum of 6 months to 1 year of experience. Freshers with diploma/internship in clinical research can also apply. Experience in patient handling, patient record entry and maintenance, documentation, safety reporting and submissions.  
Salary up to **Rs. 14,000/- per month** (All inclusive), Duty Hours- 9:00 a.m to 4:30 pm.

The tenure of the post will be for a period of 6 months only and is purely of a contractual nature. The post would automatically cease after completion of 6 months or earlier. The eligible candidate should submit their applications (with CV, Mobile Number and necessary documents as evidence towards qualification) to:

**Address:** Department of Nephrology, office no. 1, Ward 34A, Old Building, 3<sup>rd</sup> floor, KEM Hospital, Parel, Mumbai-400 012. (Kind attention: Ms. Prajakta Kadu).

The top of envelope should be marked as "**Clinical Research Co-ordinator**" The application should be submitted at above said address on or before 28<sup>th</sup> Feb 2026 [Between 10:00 am to 4:00pm, on Saturday before 12.00pm]. The interview date will be intimated telephonically.

Please note the following:

1. The appointment will be temporary. The selected candidate will abide by the rules of the Department of Nephrology and will not be employee of the Municipal Corporation of Greater Mumbai.
2. **Administration Control:** The candidate will be under the administrative control of the Director of this institute/ Head of the department of Nephrology.
3. **Probation:** The post can also be terminated at any time on a month notice if the progress is not satisfactory or if the particulars given in the application form are found to be incorrect or false. The institute also reserves the right to terminate without assigning any reason. Traveling expenses for the interview will not be reimbursed.

*J. S. 13.2.26*  
Dr. Tukaram Jamale

Professor & Head,  
Dept. of Nephrology

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Dean of Institute,  
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