



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

Maharashtra University of Health Sciences, Nashik

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MUHS

डॉ. राजेंद्र शिवाजी बंगाळ

एम.बी.बी.एस.एम.डी. (न्यायवैद्यकशास्त्र), डी.एन.बी.एल.एल.बी.

कुलसचिव

Dr. Rajendra Shivaji Bangal

M.B.B.S, M.D. (Forensic Medicine), D.N.B, L.L.B.

Registrar

MUHS/FCCC/O2-/2026

Date: 06/03/2026

Training Centre Level Admission Round Circular

Sub : To carry out admission process on the vacant seat(s) available for admission to Fellowship & Certificate Course(s) for the A.Y. 2025-26 at affiliated Training Center Level round regarding...

Ref:-

- 1) University Ordinance No. 01/2022 (Amended).
- 2) University Admission Notification No. 37/2025 dated 08/08/2025.
- 3) University Circular No. MUHS/FC-CC/337/2025 dated 06/11/2025.
- 4) University Circular No. MUHS/FC-CC/346/2025 dated 18/11/2025.
- 5) University Circular No. MUHS/FC-CC/02/2026 dated 06/01/2026.
- 6) University Circular No. MUHS/FC-CC/31/2026 dated 06/02/2026.

With reference to the above cited subject and references, this is to inform you that, the University has conducted Centralized online admission process upto MOP UP Round for admission to Fellowship and Certificate Course(s) for the A.Y. 2025-26 at University level. However, number of the seat(s) of Fellowship and Certificate Course(s) at some affiliated Training Center(s) are still vacant for the A.Y. 2025-26. Such affiliated Training Center(s) has requested to the University to grant the permission to fill up the said vacant seat(s) at concerned affiliated Training Center level round.

Accordingly, on the basis of request(s) received from many aspirants' applicants and Training Centre(s), it is decided by the University to allow the affiliated Training Center(s) to fillup vacant seat(s) available for admission to Fellowship and Certificate Course(s) for the A.Y. 2025-26 after University MOP-UP Round at their level subject to the rules and programme prescribed by the University.

Hence, Affiliated Training Center(s) are hereby directed to carryout the admission process strictly at their level as per the University rules and shall adhere with the Eligibility and Merit Criteria as prescribed by the University for Admission to Fellowship and Certificate Course(s) for the A.Y. 2025-26. The admission given by the affiliated Training Center to any candidate, who is not fulfilling the eligibility criteria as prescribed by the University, shall not be considered for grant of eligiblity registration and will be rejected, kindly note.

The applicants willing to appear for admission process at Training Center Level round **shall submit the application form with all following documets to the concerned Affiliated Training Center** and shall remain present at their own cost at the respective Training Center(s) as per the programme and time schedule prescribed by the University (Copy attached)

- 1) Application Format (to be submitted by the applicant to the respective Training Center)
- 2) Eligibility Criteria of applicant for admission to Fellowship & Certificate Course(s)

- 3) Merit Criteria to be observed by the respective Training Center
- 4) Provisional Vacant Seat position available at various affiliated Training Center.
- 5) Click here to download the list of documents prescribed by the University to be submitted at the respective Training Center(s)
- 6) Fees Structure and Refund of Fees policy.
- 7) Provisional Time Schedule to be followed by Training Center(s) to carry out admission process at their level.
- 8) List containing Affiliated Training Center address, Contact person email and other details.
- 9) Provisional List of Fellowship & Certificate Course(s) with Eligibility Criteria
- 10) Click here to Pay Application Form Fees Rs. 3,000/- (Non Refundable)

All the concerned should note the Merit Criteria as prescribed by the University as under as per clause 14(3) of **Ordinances No. 01/2022 (amended)**:

- i. If still the tie persist, Age Criteria shall be applied.
- ii. If Maharashtra Domicile Applicant is not available, only then Non Maharashtra Domicile applicant(s) shall be considered as per such vacancy and their priority.
- iii. Separate merit number shall be generated as per candidate's PG, UG & 12th Course eligibility & merit criteria (as applicable).

Further, all the affiliated Training Center(s) shall verify and confirm the vacant seat position at their respective Training Center after the University MOP-UP Round published by the University, failing which, the Training Center shall be held responsible for academic or financial loss if any; incurred in such event.

Furthermore, it is the duty of the concerned affiliated Training center to carry out the said admission process in transparent and accountable manner. The University shall have right to appoint the Observer to any of affiliated Training Center(s) to verify the smooth conduct of said admission procedure.

The affiliated Training Centre may be allowed to admit students or candidates to the Fellowship and/or Certificate Course at their level by adopting due procedure prescribed or notified by the MUHS, only if, it is so allowed by the MUHS for the particular Academic year by considering the vacancy position. In such event, the MUHS may issue a necessary notification to fill up the vacant seats at Affiliated Training Center. However, the affiliated Training Centre may publish the advertisement, as per the format approved by the MUHS, in local newspaper or on their website. If any affiliated Training Centre desirous to publish the advertisement, other than the format approved by the MUHS, in local newspaper or other media, then the Training Centre shall take prior permission from the MUHS and shall comply with the directives given by the MUHS, in this regards;

It is pertinent to note that; all the concerned affiliated Training centers have to follow the Time Schedule as prescribed by the University. **It is mandatory for the affiliated Training Centers to communicate the list of student(s) applied for course by e-mail on fccc@muhs.ac.in to the University before publishing the Primary Temporary General Merit List on their Notice Board / website as per prescribed time schedule.**

It is made clear that, for this Academic Year 2025-26, process of admissions to the Fellowship & Certificate Course(s) has already started for those applicant(s) who has taken admission in Centralized Online Admission Procedure conducted by the University. Hence, the eligible candidate(s) who so ever takes admission now, in this admission process to be conducted by the Training Center Level round will be eligible to appear for Final University Examination as per terms and conditions applicable for academic term extension.

In order to, pay the required course tuition fees, selected candidate shall pay the 75% of tuition fees to concerned training centre and 25% of tuition fees to MUHS. However in the event of retention of candidate for fellowship/certificate course run by training centre of MUHS including its regional centres then 100% of tuition fees (25% & 75% tuition fees) shall be paid to MUHS only as per the prescribed procedure.

In order to get the necessary information and update, all the desirous candidates/ applicant(s) & affiliated training centers shall visit the University website regularly frequently for further updates.

Kindly note and do the needful by bringing this Circular to the notice of all concerned.

06-03-26
Registrar

The Dean/Principal/Director/HOD/ Co-ordinator,
All Affiliated Training Centre(s)
Conducting Fellowship & Certificate Course(s),
MUHS, Nashik.



Copy to:

1. Hon'ble Vice-Chancellor Office, MUHS, Nashik
2. Hon'ble Registrar Office, MUHS, Nashik
3. The Controller of Examinations Office, MUHS, Nashik
4. The Director, Planning Board, MUHS, Nashik
5. The H.O.D., Eligibility Section, MUHS, Nashik
6. The H.O.D. Computer Section, MUHS, Nashik.

**Time Schedule for Admission Process at Affiliated Training Center Level
Round to fill up vacant seats available for Fellowship and Certificate
Course(s) for the A.Y. 2025 -2026**

Sr. No.	Activities to be performed by affiliated Training Center	Date
01	University Circular published on MUHS website regarding Time Schedule for admission process to be followed by affiliated training centre to fill up vacant seats available for Fellowship and Certificate course(s) for the A.Y. 2025-26 at their level.	09/03/2026
02	Commencement date to invite Application Form and Rs. 3,000/- (Click here to Pay Application Form Fee Rs. 3,000/- (Non Refundable)) alongwith hard copy of self-attested Photo Copy of necessary documents to the Training Center as prescribed.	11/03/2026 To 20/03/2026
03	Scrutiny of the applications strictly as per Merit Criteria prescribed by the Training Centre	21/03/2026 To 23/03/2026
04	Last date to convey the list of applied candidate as per their Merit Criteria (As per the format provided by the University) and submit the Rs. 3,000/- application fee details received from the candidate(s) to the University	24/03/2026
05	Click on this link https://muhs.unisuite.in/ to pay 25% Administrative Fee for those candidate who Joined concerned affiliated Training Centre (Note: Above link will available on 11/03/2026 to 24/03/2026) (Online Payment Instructions Manual to Pay 25% Administrative Fee) (100% of fees in case of admission retained at University run depts)	24/03/2026 To 25/03/2026
06	Last date to join and submit the communication regarding Retention Seat at the concerned Training Centre.	25/03/2026
07	Academic Year Starts (Course Commencement) Date	27/03/2026 <u>Training Center has to communicate the list of admitted student(s) to the University on e-mail: fccc@muhs.ac.in</u>

Important Note:

- 1) University reserves the right to amend the above Time Schedule.
- 2) While confirming the application for admission to Fellowship / Certificate Course(s), all the concerned should note the same and act accordingly.

" All candidates interested in applying for fellowships at institutional level should download application form from MUHS site after paying a non refundable fee of Rs 3000/-. Kindly fill the form, scan and e mail to clinical.pharmacology.gsmc@kem.edu on or before 4pm 18.03.26

Hard copy of the same form along with ALL required documents should reach on or before 5pm 20.03.26- address given below

Dr Nithya Gogtay
Fellowships Coordinator
1st Floor, MS Building
Department of Clinical Pharmacology
KEM Hospital, Mumbai 400012