

SETH G. S. MEDICAL COLLEGE,
PAREL,MUMBAI – 400 012.

Instructions to the newly NEET Super Speciality Post graduate students admitted for the academic year **2025-26** for **D.M. / M.CH** Degree courses at Seth G. S. Medical College.

Congratulations on your selection and welcome to this College.

The instructions below will help you through the paper work involved in your getting enrolled in the college. Please read the instructions carefully and follow them so as to avoid any inconvenience to you or the office staff.

The Post graduate Section (College office) of the Seth G. S. Medical College is situated on the Ground floor of the College building and it is open between **11.00 a.m. to 1.00 p.m.** and **02.00 p.m. to 05.00 p.m.** on all days for admission purpose.

While reporting to the college for admission, please get the following documents along with.

- 1. Allotment letter - Net copy / NEET – SS 2025 Mark sheet**
- 2. All original certificates and one attested copy (self-attested) of each of them as per the following list.**

Please Note : ****

(Students have to keep **10 or more sets of attested Xerox copies** and bring **clear PDF** scanned copies with **document name (Don't put any symbol/number/dot etc. in document name)** of all original documents **Plus Passport size Photograph and Signature in JPG Format** in one **PEN DRIVE (file size of each document should be below 500 kb)** with them. Because college sends all the original certificates with attested copies to M.U.H.S. which won't be returned to candidate until he/she completes his/her S.S. Degree including two years Bond service)

For Admission process kindly follow below instructions :-

1. Two passport size color photographs.
2. Candidate has to submit the folder with following original and self-attested **Certificates in below sequence** to the clerk in charge of admission for verification at the time of reporting the College.
 - Nationality Certificate / Domicile certificate OR valid Passport copy with without attested Three Xerox copies
 - Provisional Allotment Letter issue by NBE
 - NEET SS 2025 Admit card issued by NBE
 - NEET SS 2025 Rank Letter issued by NBE
 - MD / MS/ DNB Passing Certificate / DNB N O C
 - MD / MS / DNB Degree certificate / Provisional Degree Certificate
 - Valid Registration certificate from Council / Provisional Registration certificate / NMC
 - Additional Qualification of Registration Certificate
 - College Leaving Certificate / Transfer Certificate
 - Attempt certificate of all examinations in Degree course from Head of Institute.
 - Affidavit for change in Name – A copy of Govt. Gazette, Marriage Registration Certificate.
 - Migration certificate issued by the respective University (If applicable)
 - Self Educational Gap (after qualifying Degree) **Rs.500/- Affidavit** by student certified by Executive Magistrate / Notary (If applicable)
 - Medical Fitness and Physically Handicapped certificate (As per the format given in the DMER Brochure
 - MBBS Passing Certificate and MBBS Degree Certificate
 - Birth Certificate / High School **(1 Xerox copy only)**
 - All Mark sheets of MBBS Course & **(1 Xerox copy only)**
 - Aadhar Card or Election Card **(1 Xerox copy only)**
 - Bond release certificate if applicable / Undertaking **(1 Xerox copy only)**
3. After verification, candidate will have to pay the fees Demand Draft in the Cash Section of the College office and collect **Form For Application For Admission to Super Speciality Course** of Rs.590/-.
4. After payment of fees candidate will have to take blank agreement form, undertaking form and get it franked with Rs.500/- adhesive stamp.
5. Candidate will have to fill and submit, the Form For Application For Admission to Super Speciality Course + Rs.500/- Franking Form (which will be given by college at the time of admission) + 2 Year Bond Affidavit on Rs.500/- Bond paper, after Joining the Department.
6. All D. M. / M.Ch candidates, will be under Bond to serve the Govt. Of Maharashtra for **2 years** after passing their Super Speciality Degree examination or will have to pay penalty of **Rs. 2 Crores**.

7. Any candidate responsible for lapse of Super Speciality Post Graduation medical seat will have to pay penalty of Rs. 10,00,000/- (Rupees Ten Lakhs Only) and remaining 2 Academic years course fees.
8. Students seeking admission for Super Speciality post graduate courses should complete senior residency tenure, failing which he / she will be required to pay Additional Rs.10,00,000/- (i.e. for non-completion of senior residency tenure). However, this is not applicable to the candidates of NEET-SS 2025 resigning the D.M. and M.Ch admission before prescribed date, which will be notified in due course.
9. At the time of commencement of residency P.G. students are required to submit P.G. registration and enrollment form of MUHS, Nashik University duly signed by the P.G. teacher and H.O.D. of the concerned department, to post graduate section, college office within seven days of joining of residency.
 - a. All the candidates are required to join the residency immediately after the dates are declared. Extension for joining late will not be granted under any circumstances.
 - b. Students are required to keep valid Identity Card with them. Please collect the identity card from the college office within a month from joining residency.
 - c. All applications / request letters will be addressed to **Dean, Seth G. S. Medical College** and forwarded through the proper channel / H.O.D. concerned. **Students are hereby informed that Hostels are limited and only shared accommodation will be provided as per the prevailing situation. They will also have to be abiding by disciplinary rules of Government / MCGM / MUHS and these institutions.**
 - d. Students are requested to contact concerned Warden regarding Hostel accommodation.

Contact Details for Hostel Information:

Dr. Roopa Parida : 8743907794

FEE STRUCTURE FOR S. S. POST GRADUATE ADMISSION FOR THE YEAR 2025-26.

Sr. No.	Type of fees	MD/MS Passed from MUHS University	MD/MS Passed from Other University
A)		Rs.	Rs.
1	Admission fees	1,500/-	1,500/-
2	Tuition fees	1,52,100/-	1,52,100/-
3	Development fees	5,000/-	5,000/-
4	Library fees	1,000/-	1,000/-
		1,59,600/-	1,59,600/-
B)	Gymkhana Fees+Self Finance Unit Fund+Disaster Management Fund	1,948/- (Degree)	1,948/- (Degree)
C)	Deposit		
1	Library	2,000/-	2,000/-
2	Security	4,000/-	4,000/-
	Total	6,000/-	6,000/-
D)	Enrollment fees		
	MUHS Enrollment fees (D.M./M.CH)	4,050/-	16,150/-
	Total amount of fees for S. S. Degree course	1, 71,598/- (By D.D.)	1, 83,698/- (By D.D.)
E)	Admission Form Fee	590/- (By cash)	590/- (By cash)

- **D. D. in favour of: “Dean, Seth G. S. Medical College” (with Three Xerox copies.)**
 - **Demand Draft with any 2 Bank Manager’s signature is mandatory and the same Demand Draft will be accepted. So kindly please take note of it.**

Note:

1. Late fees of Rs. 50/- per document per week will be charged to the candidate towards late submission of documents after one month from cut of date. (As per MUHS Rules)
2. Late fees of Rs. 500/- per student per day shall be charged to the candidate towards late submission of Registration and Eligibility form. (As per MUHS Rules)

UNDERTAKING

I, Dr. _____ son / daughter /
wife of Shri. _____ aged
_____ years bearing Roll No. _____ placed at NEET SS Rank
_____ through Super Speciality P G Admission A.Y. 2024 (NEET SS 2024)
for admission to _____ D.M. / M. Ch course in Seth G. S. Medical College do hereby
solemnly affirm and undertake that I will complete the Sr. Residency in D.M./M.Ch
_____ and complete the duration of my 3 years
course failing which I will pay Rs. 10, 00,000/- (Rs. Ten Lakhs only) for the default
i.e. non completion of Sr. Residency tenure) and also I will pay additional penalty of
Rs. 10,00,000/- (Rs. Ten Lakhs only) for lapse of Post graduation medical seats .

If I fail to render the Bond Service the amount of Rs. 2 Crores will be recovered
from me as per DMER Rule.

Signature of the candidate: _____

Rank No. : _____

Permanent Address : _____

Mobile No. : _____

Parent's Mobile No. : _____

E Mail Id : _____