

**Regional and State Organ & Tissue Transplant Organization
(ROTTO SOTTO, WEST & MAHARASHTRA)
K.E.M. Hospital, Parel, Mumbai – 400012**

Advertisement

Name of the post:	Consultant (Research Publication, Data Management and statistics)
Number of posts:	01 Only
Place of work:	ROTTO-SOTTO, West & Maharashtra Office, K.E.M. Hospital, New M. S. Building. 7 th Floor, Parel, Mumbai, Maharashtra - 400012.
Type of Employment:	Contractual
Duration of Contract:	11 months
Remuneration:	Rs. 60,000/- per month
Age Limit:	Up to 65 years
Essential Qualification:	Post/graduate in statistics/social work with sufficient experience in research publication. data management and statistics. Good command over Marathi and English essential.

Experience:

- At least 5 years' experience of Data Management and Research in reputed organizations.

Additional Experience:

- Proficiency in MS-Office essential
- Proficiency in use of Internet essential
- Good command over Marathi and English essential

Job Description:

- a) Research work including basic and applied research in the registered transplant centers and maintaining the data related to the institutions
- b) Publishing and disseminating the research, transplantation done, follow-up and survival complications, organ donors, deceased donor organ retrieval and its analysis. Any other duty that is deemed appropriate by the Director and Joint Director.

CONDITIONS FOR APPOINTMENT

- a) TA/DA for official work of ROTTO-SOTTO will be applicable as per National Health Mission rates.
- b) Travel allowance as per actual for conducting any programs organized by ROTTO-SOTTO
- c) Payment subject to raise only with approval of Directorate General of Health Services, Ministry of Health and Family Welfare, Government of India.
- d) Probation for the first three months without leave.
- e) Duty hours can be changed for administrative convenience.
- f) During the tenure of appointment, the candidate will not be entitled to any other benefits like Bonus, Provident Fund, Pension Benefit, Service Benefit etc.
- g) The candidate shall not remain absent without prior intimation to the Director/Joint Director.
- h) The candidate shall give one month's notice prior to leaving the job.

Office Timings:

As per Hospital Timings (Emergency Staff).

Documents required along with application form:


- 1) Passport sized photograph along with latest copy of resume.
- 2) Printout of filled application form attached with this Advertisement
- 3) Original and self-attested photocopies of academic marksheets.

Interested candidates can forward their application and resume by **15th July, 2026** before 4:00 p.m.

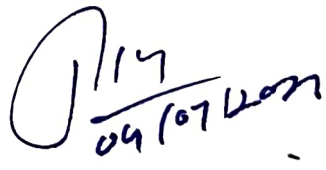
To:

Director,
ROTTTO-SOTTO, West & Maharashtra,
7th Floor, New M.S. Building,
K.E.M. Hospital, Parel, Mumbai 400012

The envelope containing the duly filled application form should be super scribed as '**Consultant (Research Publication, Data Management and statistics)**'.

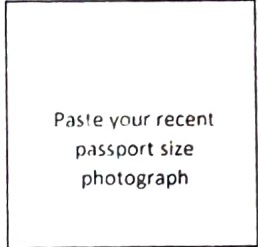

Dr. Akash Shukla,
Director,
ROTTTO-SOTTO,
West & Maharashtra.

Director
ROTTTO SOTTO
KEM HOSPITAL


Dr. Harish Pathak,
Dean,
Seth GSMC & KEM Hospital
Parel, Mumbai.

Dean, K.E.M.H. & Seth G.S.M.C.
Parel, Mumbai - 400 012.

APPLICATION FORM



1. Name of the Post Applied for:

2. Full Name of the Candidate (in Capitals):

.....

3. Date of Birth:

--	--	--	--	--	--	--	--

Day Month Year

4. Mailing Address (in block letters):

.....

.....

..... Pin Code:

Tel. No.: Mobile:

Email ID (if any):

5. All Educational/other professional Qualifications/Training Courses etc. from 10th Standard Board Examination onwards:

Level	Exam passed/ Degree.	Division/Grade % of Marks	Year of Passing	Duration of the Degree/ Diploma	Board/ University	Subject	Subject of Specialization

6. Brief professional experience:

Office/Institute/ Organization	Post held	Part time/ Contract Basis/ Ad-hoc/ regular/ Temp./pmt.	Exact dates to be given (indicate day, month & year)		Total Period (in years)			Scale of pay	Nature of duties
			From	To	Years	Months	Days		

7. Any other relevant information:

14. Details of enclosures: 1)

2)

3)

I hereby declare that all the statements made in the application are true and complete to the best of my knowledge and belief. I have informed my Head Office/Department/ Employer, in writing that I am applying for this post.

Date:

Signature of candidate

Place:

Address: