POSTGRADUATE HOSTEL COMMITTEE
SETH G. S. MEDICAL COLLEGE & K. E. M. HOSPITAL, PAREL, MUMBAI - 400 012

Instructions Regarding Hostel Facility & Hostel Form Submission for Newly Admitted Postgraduate Resident Doctors (Batch 2026)

Congratulations on your selection and Welcome to this College.

The following instructions seek to smoothen the Hostel allocation process for you. Please read the instructions carefully and follow them so as to avoid any inconvenience.

These set of instructions are intended only for those newly admitted postgraduate resident doctors (Batch 2026) who have either **not opted for up-gradation / submitted the status retention form** & who are desirous of Hostel accommodation.

1. Fill & submit the Online Hostel application (Google form) in the link given below carefully & upload the soft copies of relevant documents as per list given later in this document: https://forms.gle/udZxt6EdJHaBpCvy5
2. Upon submission of the above, take a print out the automated email response mentioning the Hostel form serial number & bring it with you to collect the Physical copy of the Hostel Application form from the lobby outside RMO Canteen, Old RMO Hostel from 1230 hours on 20th November 2026 as per the schedule mentioned in the table below.
3. Document verification & submission of the physical form will be done as per the schedule mentioned in the table below.

Note:

i. In case of any difficulty in filling the Google form, you may contact us with a note explaining the issue(s) in brief & relevant screenshot(s) showing the error message along with your mobile number (WhatsApp) on pghostels@kem.edu or
   a. Dr. Arvind Khelwal : (+91) - 9754365193
   b. Dr. Sanket Virkar : (+91) - 8862021244

ii. Due to the delayed Term Completion of Postgraduate Residents of Batch 2023, there will be paucity of accommodation for the Newly Admitted Batch 2026 till the completion of the term of Postgraduate Residents of Batch 2023.

iii. It is expected that students bring in minimal luggage along with them at the time of joining.

iv. **Online forms submitted till 2:00 pm** (11:00 am on Saturdays) can come for **document verification** & physical form submission **on the same day**, after filling up the Hostel form completely and obtaining HOD's signature & stamp.

v. Physical forms **collected after 2:00 pm** (11:00 am on Saturdays) will be accepted for document verification & submission, **the next working day onwards**.

vi. Kindly bring **self – attested photocopies (01 set)** of the following documents:
   a. Printout of the automated email response mentioning the Hostel form serial number
   b. Selection / Allotment letter (not opted for upgradation – AIQ)
   c. Status Retention form (SQ only)
   d. Departmental Joining Letter with HOD's signature & stamp
   e. Aadhar Card / Passport (Proof of Address of Permanent Residence & Identity)
   f. PAN Card
   g. Passport Size photograph (original) – 02 copies

	Monday – Friday	**Saturday**
Hostel Form distribution	10:00 a.m. - 4:00 p.m.	10:00 a.m. - 1:00 p.m.
Document Verification & Form Submission	4:30 p.m. - 5:00 p.m.	1:30 p.m. - 2:00 p.m.

P. S.: No Hostel form distribution, document verification and form submission will be done on Public Holidays and Sundays.