

## Ancillary staff

Name of the College / Institute: Seth G.S. Medical College

Unit	Post	Required	EXT.	DEF.
Central Record Section	Medical Record Officer Statistician Coding Clerks Recording Clerks Drafteries Peon Steno-Typist			
Central Animal House	Veterinary Officer Animal Attendant Technicians for Animal Operation Room Sweepers			
Central Library	Librarian with Degree in Lib. Sci. Deputy Librarian Documentalist Cataloguer Library Assistant Dafteries Peons			
Central Photographic cum Audio Visual Unit	Photographer Artist Modelleur Dark Room assistant Audio Visual Technician Storekeeper cum Clerk Attendant			
Medical Education Unit	Officer Incharge (Principal/Dean) Co-Ordinator (Head of Deptt. nominated by Principal / Dean) Faculty college faculty on part time basis. Supporting Staff: Stenographer Computer Operator Tech. in Audio Visual Photograph & Artist			
Central Sterilization Services Dept.	Matron Staff Nurse Technical Asst. Technician Ward Boy Sweeper			
Laundry	Supervisor Dhobi/Washerman/woman Packer			
Blood Bank	Professor/Reader Lecturer Technician Lab Attendants Storekeepers Record Clerk			
Central Casualty Service	Casualty Medical Officers Operation Theatre staff Stretcher bearers Recept. cum Clerk Ward Boys Nursing and Para Medical staff Clinical staff for casualty beds			
Central Workshop	Superintendent who shall be qualified Engineer Senior Technician Junior Technicians Carpenter Black Smith Attendants			

## Ancillary staff

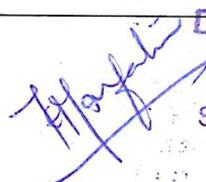
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Central Workshop	Superintendent who shall be qualified Engineer Senior Technician Junior Technicians Carpenter Black Smith Attendants			

*[Signature]*  
**Professor & Head**  
 Department of Physiology  
 Seth. G. S Medical College  
 Barol, Mumbai - 400012.

**ANNEXURE-V****Ancillary staff****Name of the College / Institute: Seth G.S. Medical College & KEM Hospital**

Unit	Post	Required	EXT.	DEF.
Central Record Section	Medical Record Officer Statistician Coding Clerks Recording Clerks Drafteries Peon Steno-Typist			
Central Animal House	Veterinary Officer Animal Attendant Technicians for Animal Operation Room Sweepers			
Central Library	Librarian with Degree in Lib. Sci. Deputy Librarian Documentalist Cataloguer Library Assistant Drafteries Peons			
Central Photographic cum Audio Visual Unit	Photographer Artist Modelleor Dark Room assistant Audio Visual Technician Storekeeper cum Clerk Attendant			
Medical Education Unit	Officer Incharge (Principal/Dean) Co-Ordinator (Head of Deptt. nominated by Principal / Dean) Faculty college faculty on part time basis. Supporting Staff:			

  
**DR. HEERAL MARGATTA**  
PROFESSOR AND HEAD  
DEPARTMENT OF ENT  
SETH G. S. MEDICAL COLLEGE  
AND K.E.M. HOSPITAL,  
PAPEL, MUMBAI - 400012.  
REG. NO.: 63884

	Stenographer Computer Operator Tech. in Audio Visual Photograph & Artist			
Central Sterilization Services Dept.	Matron Staff Nurse Technical Asst. Technician Ward Boy Sweeper			
Laundry	Supervisor Dhobi/Washerman/woman Packer			
Blood Bank	Professor/Reader Lecturer Technician Lab Attendants Storekeepers Record Clerk			
Central Casualty Service	Casualty Medical Officers Operation Theatre staff Stretcher bearers Recept. cum Clerk Ward Boys Nursing and Para Medical staff Clinical staff for casualty beds			
Central Workshop	Superintendent who shall be qualified Engineer Senior Technician Junior Technicians Carpenter Black Smith Attendants			


**DR. METAL MAREFATIA**  
 PROFESSOR AND HEAD  
 DEPARTMENT OF ENT  
 SETHU. S. MEDICAL COLLEGE  
 AND K.E.M. HOSPITAL,  
 PAREL, MUMBAI - 400012.  
 REG. NO.: 63884

## ANNEXURE-V

## Ancillary staff

Name of the College / Institute: Seth GS Medical College &amp; KEM hospital

Unit	Post	Required	EXT.	DEF.
Central Record Section	Medical Record Officer Statistician			
	Coding Clerks Recording Clerks Drafteries			
	Peon			
	Steno-Typist			
Central Animal House	Veterinary Officer Animal Attendant			
	Technicians for Animal Operation Room Sweepers			
Central Library	Librarian with Degree in Lib. Sci. Deputy Librarian			
	Documentalist Cataloguer Library Assistant Dafteries			
	Peons			
Central Photographic cum Audio Visual Unit	Photographer Artist Modelleor			
	Dark Room assistant Audio Visual Technician			
	Storekeeper cum Clerk Attendant			
Medical Education Unit	Officer Incharge (Principal/Dean)			
	Co-Ordinator			
	(Head of Deptt. nominated by Principal / Dean)			
	Faculty college faculty on part time basis. Supporting Staff:			
	Stenographer			
	Computer Operator			
Central Sterilization Services Dept.	Matron Staff Nurse			
	Technical Asst. Technician			
	Ward Boy Sweeper			
Laundry	Supervisor Dhobi/Washerman/woman			
	Packer			
Blood Bank	Professor/Reader Lecturer Technician			
	Lab Attendants Storekeepers Record Clerk			
Central Casualty Service	Casualty Medical Officers Operation Theatre staff Stretcher bearers Recept. cum Clerk			
	Ward Boys			
	Nursing and Para Medical staff Clinical staff for casualty beds			
Central Workshop	Superintendent who shall be qualified Engineer			
	Senior Technician Junior Technicians Carpenter			
	Black Smith Attendants			

Signature of Dean

## ANNEXURE-V

## Ancillary staff

Name of the College / Institute: Seth GS Medical College, Mumbai

Unit	Post	Required	EXT.	DEF.
Central Record Section	Medical Record Officer	1		
	Statistician	1		
	Coding Clerks	4		
	Recording Clerks	6		
	Drafteries	2		
	Peon	2		
	Steno-Typist	1		
Central Animal House	Veterinary Officer	1		
	Animal Attendant	2		
	Technicians for Animal Operation Room	1		
	Sweepers	2		
Central Library	Librarian with Degree in Lib. Sci.	1		
	Deputy Librarian	1		
	Documentalist	1		
	Cataloguer	1		
	Library Assistant	4		
	Dafteries	2		
	Peons	2		
Central Photographic cum Audio Visual Unit	Photographer	1		
	Artist Modelleor	1 each		
	Dark Room assistant	1		
	Audio Visual Technician	1		
	Storekeeper cum Clerk Attendant	1		
Medical Education Unit	Officer Incharge (Principal/Dean)	1		
	Co-Ordinator (Head of Deptt. nominated by Principal / Dean)	1		
	Faculty college faculty on part time basis.			
	Supporting Staff:			
	Stenographer	1		
	Computer Operator	1		
	Tech. in Audio Visual Photograph & Artist	2		
Central Sterilization Services Dept.	Matron	1		
	Staff Nurse	4		
	Technical Asst.	8		
	Technician	8		
	Ward Boy Sweeper	4		
Laundry	Supervisor	2		
	Dhobi/Washerman/woman	12		
	Packer	12		
Blood Bank	Professor/Reader	1		
	Lecturer	1		
	Technician	6		
	Lab Attendants	6		
	Storekeepers	6		
	Record Clerk	2		
Central Casualty Service	Casualty Medical Officers	4		
	Operation Theatre staff	As required		
	Stretcher bearers			
	Recept. cum Clerk	6		
	Ward Boys	2		
	Nursing and Para Medical staff	6		
	Clinical staff for casualty beds	6		
Central Workshop	Superintendent who shall be qualified	1		
	Engineer			
	Senior Technician	4 (Mechanical, Electrical, Electronic, Refrigeration)		
	Junior Technicians			
	Carpenter	2		
	Black Smith	1		
	Attendants	1		
		4		

Dr. Kajwanti K. Vaswani  
 Professor & Head  
 Department of Pediatrics  
 Seth G. S. Medical College  
 & K.E.M. Hospital

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**ANNEXURE-V**

Ancillary Staff

Name of the College/Institute: **Seth G.S. Medical College & K.E.M. Hospital**

Unit	Post	Required	EXT.	DEF.
Central Animal House	Veterinary Officer	1	1	0
	Animal Attendant	2	2	0
	Technicians for Animal Operation R	1	1	0
	Sweepers	2	3	0

**Data Verified by the Committee Members:**

**Member**

**Member**

**Member**

**Chairman**

*Eamad*

**Professor & Head**

Dept. of Pharmacology & Therapeutics  
Seth. G. S. Medical College,  
Parel. Mumbai-400 012.

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*Dr. Hemangini Thakkar*  
2/1/20  
Professor and Head  
Department of Radiology  
Seth G. S. Medical College & KEM Hospital  
Parel, Mumbai - 400 012.

**ANNEXURE-V**  
**Ancillary staff**

**Name of the College / Institute: Seth GS Medical College, KEM Hospital Parel**

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	Technicians for Animal Operation Room Sweepers			
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Central Library	Documentalist Cataloguer Library Assistant Drafteries			
	Peons			
	Photographer Artist Modelleor			
Central Photographic cum Audio Visual Unit	Dark Room assistant Audio Visual Technician Storekeeper cum Clerk			
	Attendant			
Medical Education Unit	Officer Incharge (Principal/Dean)			
	Co-Ordinator			
	(Head of Deptt. nominated by Principal / Dean)			

*Qiy*

**PROFESSOR & HEAD**  
Department of Forensic Medicine  
Seth. G.S.M.C. & KEMH, Parel  
Mumbai-400 012

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